

## ELECTION NOMINATION



# **The Indian Association of Physiotherapists**

Registered under (i) Public Trust No.F-1335, (ii) Societies Act.XXI of 1860. No.3376. of 1955-56  
(Member of World Confederation for Physical Therapy)

## **IAP Election Committee 2011-2014**

### *Election Officer*

**Dr. A. Jagatheesan PT (L-5943)**

Associate Professor, K J Pandya College of Physiotherapy,  
Sumandeep Vidyapeeth, Vadodara-391760

**Resi:** 112, Siddharthnagar Society,  
Near Shivam Home, B/h Airport,  
New VIP Road,  
Vadodara - 390018.

Mobile: +91 9725837903

Email: iapelection1114@gmail.com

### *Assistant Election Officer I*

**Dr. Gauri Shankar PT (L-15142)**

Assistant Professor, K J Pandya College of Physiotherapy,  
Sumandeep Vidyapeeth, Vadodara

### *Assistant Election officer II*

**Dr. B.Harilal PT (L-15291)**

Assistant Professor, K J Pandya College of Physiotherapy,  
Sumandeep Vidyapeeth, Vadodara

### *Assistant Election Officer III*

**Dr. E. S. Cheraladhan PT (L-23268)**

Assistant Professor, K J Pandya College of Physiotherapy,  
Sumandeep Vidyapeeth, Vadodara

### *Assistant Election Officer IV*

**Dr. Macwan Noel Samuel PT (L-20989)**

Tutor, K J Pandya College of Physiotherapy,  
Sumandeep Vidyapeeth, Vadodara

## **The Election Schedule and Call for Nomination**

Dear Colleague,

The election committee of IAP Elections 2011-14 invites nomination form for the election of the Central Executive Council in the duly filled nomination form attached herewith from 10<sup>th</sup> December 2010 to 7<sup>th</sup> January 2011 by post at the following address.

**Dr. A. Jagatheesan, PT**  
Election Officer IAP Elections 2011-14  
112, Siddharthnagar Society,  
Near Shivam Home, B/h Airport,  
New VIP Road,  
Vadodara - 390018.

### **I. The election shall be held for the following posts.**

<b>Sr. No.</b>	<b>Post</b>	<b>Number</b>
01	President	01
02	Vice-President	01
03	General Secretary	01
04	Treasurer	01
05	Executive Member	05

### **I. The program of election**

The program of election as announced by the CEC to election officer vide letter no. March/GS/8-11 dated 18.03.2010, along with Memorandum of Association & Rules and Regulations, constitution and by-laws amended upto – 2008 is following.

- Sending nomination form along with election program through July 2010 IAP News Letter and in IAP Website
- Preparation of electoral roll by the General Secretary in consultation with the Treasurer as on 31<sup>st</sup> October 2010
- Date of receiving nomination form - from 10<sup>th</sup> December 2010 (nomination forms received on or before 9<sup>th</sup> December 2010 shall be summarily rejected)
- Last date for receiving nomination form - by 7<sup>th</sup> January 2011 (nomination forms received on or after 8<sup>th</sup> January 2011 shall be summarily rejected)
- Sending the names of contesting candidates for each post to contestants - by 15<sup>th</sup> January 2011
- Last date for withdrawal of nomination - by 31<sup>st</sup> January 2011

- Dispatch of ballot paper - by 21<sup>st</sup> February 2011
- Last date for receiving the ballot paper (only by post) - 21<sup>st</sup> March 2011
- Counting of votes - 27<sup>th</sup> March 2011 (first Sunday after 21<sup>st</sup> March 2011)  
(The time and place of counting of votes shall be informed to all the contesting candidates by 21<sup>st</sup> February 2011 by post)
- Circulation of results to all the members of IAP by General Secretary - by 31<sup>st</sup> March 2011

## II. Rules for the election

The following rules and procedures shall be applicable to this election.

1. It is the privilege of all the life and ordinary members of the IAP to be elected as an office bearer of the association.
2. Candidates desirous of contesting for more than one post **may use the photo copy** of the nomination form / may **download** nomination form from the IAP website.
3. Every candidate contesting for election of IAP shall pay a **deposit of Rs.5000/-**(per candidate per post) as caution money (by Demand Draft drawn in favour of *The Indian Association of Physiotherapists* payable at *Indore*), provided that
  - a. A contesting candidate who gets less than 20% of the valid votes received will lose his/her caution deposit.
  - b. All other such candidates who get more than 20% of the valid votes will be entitled to a refund of the caution deposit within six weeks after declaration of the election results.
  - c. Any dispute in this regard shall be decided by the Election Tribunal.
4. **Incomplete forms and forms not received within specified date shall be summarily rejected.**
5. The voting shall be through postal ballot. **Nomination forms, withdrawal and ballot shall be received by post only.**
6. The scrutiny of nomination form shall involve verification of whether the contesting candidate, and his/her proposer and seconder are the active member of IAP as on 31<sup>st</sup> October 2010 or not.
7. In the view of the incidences of omission of some member's name from the electoral roll in the past and in the light of ruling of the previous election tribunal it becomes necessary that along with the nomination form the election officer should have the access to the proof of active membership for the contestant, proposer and seconder. So that in case of inadvertent omission from the electoral roll the claim for active membership could be verified and a member is not denied the opportunity to contest the election because of trivial clerical errors.
8. The election committee has resolved to consider the **following as the proof of active membership of IAP.**
  - a. Self-attested copy of IAP membership certificate (**for life members**)

- b. Self-attested copy of certificate / receipt issued by General Secretary / Treasurer that members have cleared all the due before 31<sup>st</sup> October 2010 (**for ordinary members**)
9. Therefore **it is desirable that all the candidates should submit the self-attested proof of active membership of IAP as mentioned above of the contestant, proposer and seconder along with the nomination form.** Candidates shall have to produce the original certificates as and when demanded by the election officer.
10. In case of non-submission of proof of active membership of IAP as mentioned above the presence of name of the candidate, proposer and seconder in the electoral roll shall remain the only basis of deciding the active membership status of the member.
11. A short bio data (**one running paragraph of maximum 200 words**) with passport size black and white photograph of each contesting candidates shall be circulated along with the ballot papers. **The responsibility of preparation of the bio data in one paragraph (including formatting, etc.) shall lie with the candidate only.** The election committee shall only compile the various candidates' bio data in alphabetical order. **The content of bio data that exceeds beyond 200 words shall simply not be printed.**
12. Each candidate shall submit a signed typed/printed copy and a soft copy (in CD as MS word file DOC/DOCX in times new roman font 12 size for bio data and JPEG/JPG format for photo) of his/her bio data complete in all respect along with the nomination form to the undersigned. The signed typed copy of bio data shall be considered as authorised text.
13. The contesting candidates can have a copy of electoral roll in CD from the undersigned by submitting a Demand Draft of Rs.500/- drawn in favour of *The Indian Association of Physiotherapists* payable at *Indore*.
14. In the event of number of nomination received for any category of posts is equal to or less than the number to be elected in the category, all such candidates shall be declared to have been elected unopposed.

### **III. Code of conduct**

- No candidate shall use any unethical means for campaigning.
- No candidate shall make false claims in bio data.
- No Member of IAP shall misuse his/her official position to gain the electoral advantage.
- The cases of violation of the code of conduct shall be referred to Election Tribunal for strict disciplinary actions.
- The Code of conduct will apply from the day of filing Nominations i.e. 10th Dec. 2010.

Sd

**Dr. A. Jagatheesan PT (L-5943)**

Election Officer 2011-2014



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## Central Executive Council Elections 2011-2014

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### Nomination Form

(Print or write in CAPITAL letters only. Please leave no blanks. Incomplete form shall be summarily rejected)

Post contesting for .....

Name of the candidate .....

IAP registration number .....

Address .....

.....

Phone ..... email .....

Name of the Proposer .....

IAP registration number .....

Address .....

.....

Phone ..... email .....

Signature of the proposer

Name of the Seconder .....

IAP registration number .....

Address .....

.....

Phone ..... email .....

Signature of the seconder

Contiune...2

### **Details of Caution Deposit**

Demand Draft No. .... drawn in bank .....  
branch ..... dated ..... for Rs.5000/-

### **Declaration and undertaking**

I ..... contesting for the post of  
..... hereby declare that all the information provided by me is true to the best of my knowledge and belief. I further undertake that in case of any dispute arising during the election procedure I shall first exhaust all the means that are available to me under IAP memorandum of association and the rules and regulations before seeking any legal remedies.

Signature of contesting candidate

Date .....

Place .....

### **Enclosures (Tick as appropriate)**

- Self-attested copies of the proof of active membership of IAP of
  - Candidate
  - Proposer
  - Secunder
- Demand Draft for caution deposit
- Signed typed/printed copy of bio data with passport size photo (**one running paragraph of maximum 200 words**)
- Soft copy of bio data with passport size photo in CD
- Demand Draft for electoral roll

Contiune...3

**Please do not write below this space (For office use only)**

Scrutiny of the nomination form

1. Whether nomination form received between 10<sup>th</sup> December 2010 & 7<sup>th</sup> January 2011  
 Yes  No
2. If no, date of receiving nomination form.....
3. Whether nomination form is complete in all respect  Yes  No
4. If no, the deficiencies .....
- .....
5. Whether name of the candidate is present in the electoral roll  Yes  No
6. If no, whether the proof of active membership of IAP is attached  Yes  No
7. Whether name of the proposer is present in the electoral roll  Yes  No
8. If no, whether the proof of active membership of IAP is attached  Yes  No
9. Whether name of the seconder is present in the electoral roll  Yes  No
10. If no, whether the proof of active membership of IAP is attached  Yes  No
11. Whether a valid DD for caution deposit is attached  Yes  No
12. If no, deficiencies .....

**Whether nomination accepted**  **Yes**  **No**

If no, reason ..... 1 2 3 4 5 6 7 8 9 10 11 12

Date on which the candidate was intimated about the rejection of the nomination .....

**Mode of intimation - SMS / Phone Call / Email / Post**

**Assistant Election Officer I**

**Assistant Election Officer II**

**Assistant Election Officer III**

**Assistant Election Officer IV**

**Election officer**